



EXECUTIVE DIRECTOR POSITION DESCRIPTION SOCIAL VENTURE PARTNERS, TUCSON, AZ

ABOUT SOCIAL VENTURE PARTNERS TUCSON

We are an audacious, high impact nonprofit helping great leaders build strong, high-performing nonprofits. We are an ever expanding community of engaged philanthropists (Partners) dedicated to building the capacity, strength and impact of nonprofits in addressing social problems. We accomplish this through:

- * Thoughtful and strategic investments and collaborations
- * Our Partners' engagement and expertise, and
- * Inspiring and equipping Partners to be more strategic and effective with their giving

SVP Tucson is part of a global organization of philanthropists with over 3,500 partners in 39 cities across the globe. Locally, our 65 Partners pool funds to make multi-year, unrestricted gifts to carefully selected, local nonprofits. In addition to providing financial donations, our Partners also contribute their expertise to build the capacity of selected nonprofits and increase their social impact. This pairing of our Partners with Investee organizations provides meaningful experiences for all parties. Since 2006, SVP Tucson has successfully invested more than \$500,000 in eight Tucson-area nonprofit agencies and has spent countless Partner hours building organizational capacity, thus helping these nonprofits achieve their goals.

POSITION SUMMARY

Using the 2015 Strategic Plan, the Executive Director will have the exciting opportunity to help take an innovative and vibrant philanthropic organization to its next level of impact. This full time, exempt position is responsible for furthering the mission and vision of SVP Tucson with overall strategic and tactical leadership. The Executive Director will supervise the Director of Community Impact. Reporting to the SVP Tucson Board of Directors, the Executive Director will grow and strengthen the organization and increase market recognition. Growth will be primarily focused on increasing the number of Partners and diversifying revenue.

LEADERSHIP AND MANAGEMENT

- Implement a dynamic approach to realize SVP Tucson's vision, mission and strategic plan
- Diversify and Increase revenue sources by retaining and expanding Partners, obtaining grants and developing corporate partnerships and sponsorships
- Provide leadership to our Partners and Investees to assist them in building organizational capacity and increasing the social impact of their nonprofit organizations
- Oversee execution of operating and fiscal plans
- Champion ongoing program excellence, measure outcomes, make improvements where needed and communicate results to the Board, Partners and other constituents
- Consistently achieve high standards of internal operations (finance and administration, systems, processes, communications and events).
- Actively inspire, engage and provide support to SVP Partners and a strong Board of Directors.
- Hire, manage and develop SVP staff



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COMMUNICATION AND COLLABORATION

- Build strong relationships with Partners, community leaders, funders and other key constituents
- Raise the presence and visibility of SVP Tucson in the local nonprofit and philanthropic communities to garner new opportunities
- Enhance all aspects of external communications and development and implement strong messaging
- Actively engage others to increase SVP Tucson visibility through media coverage, social media, networks and additional resources
- Plan and facilitate stakeholder group meetings and dialogues and manage appropriate follow-up

QUALIFICATIONS AND QUALITIES

- Demonstrated passion for philanthropy and the SVP model
- Innovative professional with a minimum of 5-7 years of experience in increasingly broad leadership and management roles
- Proven interpersonal abilities to build relationships and partnerships with a wide variety of high-achieving stakeholders
- In-depth experience with fund development and donor relations
- Demonstrated track record of financial and program management
- Excellent communication skills, including active listening, clear written and oral communication and a team-oriented working style
- Equally interested in and capable of both big picture thinking and doing the “rolling up the sleeves” work required in a small, rapidly changing organization
- Proven organizational and analytic skills including the ability to plan, prioritize, manage and conduct project follow-through
- Experience preferred in marketing, public relations, events planning and advocacy
- Bachelor’s degree required; Master’s degree preferred

Salary range \$75,000 - \$90,000

Social Venture Partners: *we are a highly **social** group of **venture**-oriented philanthropists driven to create positive changes in our community through our **partnership**. If this sounds like you, we want to hear from you!*

TO APPLY

Send your resume and thoughtful cover letter to hr@focushr.net. No calls please. **Applications are due by October 30, 2015.**

Social Venture Partners is a 501C3, a Support Organization of the Community Foundation of Southern Arizona