

**20 Ketchum Street, 1st floor | Westport, CT 06880 | www.socialventurepartners.org/connecticut**

May 9, 2016

First Name Last Name

Via email: Email Address

Re: Social Venture Partners CT

Dear First Name,

I am delighted that you will be joining XXX and the other Partners of SVP Connecticut. Below please find some notes to get you up to speed and “plugged into” the group and our current projects.

**PARTNER PROFILE, CONTACT INFO, AND PHOTO**

So that we have accurate contact information for you, please complete this [**short form**](https://docs.google.com/forms/d/1hun5Ju04X5odGap8pIzf3VgIEmsLQiMKSxdAZRKDSYw/viewform?usp=send_form) as soon as possible. A photo and bio on each Partner is posted on [**our website**](http://www.socialventurepartners.org/connecticut/who-we-are/our-partners/). Please forward me a headshot in .jpg format (a link to your LinkedIn photo is fine) and short bio that includes notable career and philanthropic highlights (i.e. nonprofit board memberships or involvement). You can find examples of the bios currently posted [**here.**](http://www.socialventurepartners.org/connecticut/who-we-are/our-partners/)

**ANNUAL PARTNER CONTRIBUTION**

Partners make a minimum contribution of $5,000 annually. While not required, a three year pledge of support is encouraged as it aligns with our model of multi-year grants. A pledge form can be found [**online here.**](https://docs.google.com/document/d/1AQa3oBx3h50f2S_0YAGEQuwmRsdZu12sAc-gbHPpbYI/edit?usp=sharing)

When an individual joins SVP, her/his spouse/partner can automatically become a Partner under the same annual Partner contribution (there is no increase in the amount). Either or both members of a Partner Unit can fully participate in all Partner events, Investee engagements, site visits, advisory meetings, educational events, learning clusters--in essence, all SVP-related activities. ***Please let me know if you will be joining as an individual Partner or as a Partner Unit.***

Fairfield County’s Community Foundation administers the Social Venture Partners fund (a field of interest fund) so your annual Partner contribution is ***payable to FCCF***. **You can make a payment** [**online**](https://donatenow.networkforgood.org/donate-to-fccfoundation/donate) **or you can mail a check.** [**Click here for further details.**](http://www.socialventurepartners.org/connecticut/donate/)

***After you have made your contribution to the SVP Fund, please notify me by email (***[***camille@svp-ct.org***](mailto:camille@svp-ct.org)***) so we can confirm that the contribution is correctly registered in our records.***

**NEW PARTNER ENGAGEMENT DISCUSSION**

As part of the onboarding process for all Partners, Clare Hare, SVP’s Engagement Manager, and I schedule a meeting with each new Partner that serves as a forum to brainstorm ways SVP can help each Partner extend their reach, increase their leverage, and develop themselves as changemakers. It is also a way for Clare and me to learn about your philanthropic interests and professional expertise. In short, a discussion of how SVP can help you and how you can get “plugged into” SVP.

These meetings last approx. 60 minutes and are held in the SVP-CT offices in the Westport Innovation Hub located at 20 Ketchum Street in Westport. ***Please let me know some dates/times that work with your schedule for your Welcome Meeting and I’ll coordinate with Clare.***

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**LEANING IN**

Having worked with [**15 nonprofits**](http://www.socialventurepartners.org/connecticut/who-we-are/nonprofits-we-fund/) since our founding in 2013, we have two nonprofits in our current portfolio of Investees:

* [**Harbor Watch**](http://www.earthplace.org/page/harborwatchpurposehistory) – a program within Westport-based Earthplace which provides water quality testing and monitoring of local rivers, harbors and the Long Island Sound. The primary focus of this engagement is developing a more robust business plan for increasing the program’s existing revenue generation. **Lead Partner – Tripp Killin. First year of engagement: 2014.**
* [**Horizons National**](http://www.horizonsnational.org/) –a network of high-quality academic enrichment programs that provide long-term deep engagement outside of the traditional school year to low-income public school students. The programs of Horizons National serve at-risk students over the course of their Pre-K – 12 academic careers. A focus of SVP's engagement is addressing the regional expansion of Horizons and the organization's desire to triple its capacity in the next three years.  **Lead Partners – Mark Argosh and Lindsay Reimers. First year of engagement: 2015**

[**Clare Hare**](mailto:clarehare@svp-ct.org) is our Engagement Manager and acts as the “talent broker” for SVP Connecticut. In this role Clare seeks to develop opportunities for Partners to engage with our Investees and coordinates the on-going projects. If you have any questions about our current engagement teams, please [**contact Clare**](mailto:clarehare@svp-ct.org) and she can update you on the current status of each and the upcoming meetings. She will also be attending your on-boarding meeting so you can learn more about the projects then.

Whether you’re ready to roll up your sleeves and lean in, or, prefer to be a financial supporter-only at first, your involvement is welcomed and encouraged.

**To recap:**

1. [**Let me know**](mailto:camille@svp-ct.org?subject=Onboarding%20Meeting) some dates/times that work best for your onboarding meeting.
2. [**Make your annual Partner contribution**](http://www.socialventurepartners.org/connecticut/donate/)and, if you agree, send me your [**Pledge Form.**](https://docs.google.com/document/d/1AQa3oBx3h50f2S_0YAGEQuwmRsdZu12sAc-gbHPpbYI/edit?usp=sharing)
3. [**Fill out**](https://docs.google.com/forms/d/1hun5Ju04X5odGap8pIzf3VgIEmsLQiMKSxdAZRKDSYw/viewform?usp=send_form) your contact info/Partner profile.

First Name, if you have any questions about what I’ve outlined in this letter or anything else concerning SVP-CT, please don’t hesitate to contact me. I usually work out of the SVP offices at the Westport Innovation Hub, but I also work from home occasionally so the best way to reach me is via [**email**](mailto:camille@svp-ct.org)or my cell phone (917-751-5966).

I look forward to working with you and making a positive impact on the nonprofits in our community.

Best,



Camille Guthrie

Director of Operations

[Camille@svp-ct.org](mailto:Camille@svp-ct.org)

Cell: 917-751-5966