



Social Venture Partners Tampa Bay is seeking an Executive Director

About SVPTB

SVP Tampa Bay has a dual mission – growing the community of informed and involved philanthropists, and developing the capacity for innovation in our nonprofits. Partners pool their funds and together they make multi-year, unrestricted gifts to carefully vetted nonprofit investees with proven potential for social change. Partners also contribute their business and professional expertise to the nonprofits, all with the goal of strengthening the nonprofit and increasing its impact. Core to this work is the opportunity for Partners to learn about social issues and strategic philanthropy so they can make the greatest impact possible with their time, talent and financial investment.

SVP Tampa Bay was founded in January 2014, joining a global network now in 39 cities in 8 countries, engaging over 3,500 individual philanthropists. SVP Tampa Bay has grown rapidly and built a great deal of momentum, now comprising 38 partners and serving two Tampa Bay area nonprofits with our unique blend of human and financial capital.

SVP Tampa Bay operates as a fund within the Community Foundation of Tampa Bay and the Executive Director is an employee of the Foundation, reporting to its CEO.

For more information, please visit our website: www.svptb.org.

The Executive Director's Role

The Executive Director (ED) is the senior management executive, public face and spokesperson of SVPTB. The ED's manages day-to-day operations to achieve the objectives in the SVPTB Business Plan and future strategic plans. The ED's work is overseen by the SVP Advisory Committee. The ED serves the SVP Partnership, managing the human and financial capital of the organization to make a positive impact on our investees and the clients they serve.

Responsibilities:

Recruitment and Engagement

- Recruit new Partners, working closely with Partner Recruitment Committee.
- Connect to and develop relationships with Partners in a manner that results in their engagement and retention, working closely with Partner Engagement Committee.
- Plan partner educational opportunities and events.

Opportunities and Investments

- Provide guidance and support to SVP Partners serving as Lead Partners to our Investee organizations.
- Develop and manage an efficient and effective process for selecting potential investees and work closely with Opportunities Committee to thoroughly vet candidates to present to the Partners for investment.
- Develop and manage a process for review and evaluation of SVP's investments, working closely with Portfolio Review committee.



Communication

- Develop, manage and implement activities that ensure consistent and impactful communications to Partners, prospective Partners, Investees and the community.
- Become familiar with and leverage where appropriate the resources of the SVP global network.
- Communicate regularly with the Community Foundation of Tampa Bay and explore opportunities for joint marketing.

Organizational Development

- Lead and manage all business, financial, programmatic, administrative and operational activities of SVPTB.
- Lead and manage SVPTB's partner committee structure to engage Partners, leverage their talents and enhance the effectiveness of the organization.
- Develop and manage SVPTB support staff, and oversee the work of volunteers (including partners) who are providing staff support.

Required Skills

The Executive Director is responsible for enabling and ensuring high standards in the grantmaking, capacity building, and strategic volunteering efforts of SVP Partners. It is her/his job to develop, guide and support highly motivated donors, volunteers and community activists. He/she shares responsibility for recruiting new partners and maintaining trusting, effective relationships with the nonprofits that receive multi-year SVP grant funds and capacity building support.

To effectively fulfill these responsibilities, the ED will need to be highly skilled in:

- Relationship management
- Conflict resolution
- Collaboration
- Influencing without Authority
- Communication
- Building a shared culture and values
- Convening and facilitation
- Business and organizational management

Preferred Qualifications

- ✓ Knowledge of and experience with the Tampa Bay nonprofit community
- ✓ Experience working with and motivating senior professionals and management volunteers
- ✓ Development/fundraising experience
- ✓ Experience in working collaboratively with the governing board and committees of an organization
- ✓ Understanding of business and financial management principles and practices
- ✓ Bachelor's Degree minimum, master's degree preferred



Compensation

Salary commensurate with comparable SVP Network Affiliates with the potential for additional compensation based on achievement of defined performance metrics. (Details to be provided at interview.)

To apply, please email your resume and cover letter to svptampabaysearch@gmail.com.