



## In-Kind Donations

Please use this form to request acknowledgement for donations of products or services made to Social Venture Partners Boulder County. As long as the donation meets our gift acceptance policy, we will mail a donation acknowledgement letter. In rare cases where a donation does not meet our gift acceptance policy, a staff member will contact you directly.

### **Step 1. Donor Information**

First Name:

Last Name:

Company Name (if applicable):

Email address:

Phone Number:

Street Address:

City:

State:

Zip Code:

### **Step 2. About the donation**

Date of donation:

If donation is for a specific event/program/project please specify:

Description of donated product or service:

Quantity:

Estimated Fair Market Value (According to IRS guidelines, it is the donor's responsibility to determine the present fair market value of items donated. Your estimates will help us recognize your gift appropriately.)

### **Step 3. (To be completed by Social Venture Partners Boulder County) The previous item(s) were received by Social Venture Partners Boulder County**

Name

Signature

Date